

# AMANDEEP SINGH

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## Career Objective

Seeking to work with an organization where I can grow in terms of knowledge, skills and attitude and put to an effective use my abilities so as to align self-development with organizational development.

## Academic Qualification

Year	Education	School/College/University	Percentage
2017	CA- IPCC	Institute of Chartered Accountants of India	54%
2016	B.Com	Osmania University	65%
2011	Intermediate	Narayana Junior College	90%
2009	X <sup>th</sup> CBSE	Atomic Energy Central School	84%

## Work Experience

- A total experience of **6+ years** in the field of Finance.
- Worked as a Senior Finance Analyst at Kodegate from Nov'23 till January'25.
- Worked as a Finance Analyst at Broadridge Financial Solutions, Hyderabad from Feb'22 till Oct'23.
- Worked as a Paid Assistant at Professional's Bench (Finance & Tax Consultancy firm), Hyderabad from May'18 till Jan'22
- Worked as an Articled Assistant with Luharuka & Associates, Hyderabad from Nov'15 till Apr'18.
- Worked as an Articled Assistant with Italia & Associates from Mar'15 till Nov'15.

## Experience gained

### Kodegate – Senior Finance Analyst

- Conducted the monthly Book Keeping under Quick Books & ensured that the books of account were as per the accounting standards, provisions of The Companies Act, The Income Tax Act.
- Providing Monthly Reports to Management (MIS) based on their customization.
- Assisted the payroll team on a monthly basis for reconciliations, full and final settlements, Income Tax Deductions based on Investment declarations.

### Broadridge- Finance Business Analyst

- Managing and reconciling monthly intercompany transactions.
- Preparation of critical monthly journals, which includes cross charges between different business units
- Posting required settlement entries and clearing the FX variance at account level and currency level

- Keeping a check on Fixed Asset Entries including Depreciation, Maintenance charges etc and making necessary adjustments where required.

### **Professionals Bench -Paid Assistant**

- Statutory audits, Internal audits, Tax audits of companies, partnership firms and sole proprietorship
- Internal Financial Controls (Preparation of Control Sheet and evaluation of the same)
- Compilation of Financial Statements
- Income Tax Return and GST filings
- Maintenance of books of accounts for companies, partnership firms and sole proprietorship

### **Clients Handled**

- Andhra Pradesh Forest Development Corporation Limited
- State Bank of India
- Union Bank of India
- Gati
- TCI
- TIBCON
- AIGL
- Sleepwell

### **Skills and Strengths**

- Oracle
- Quickbooks
- Tally ERP

### **Personal Details**

Father's Name : Sardar Iqbal Singh

Birth Date : 29<sup>th</sup> September, 1993

Languages known : English, Punjabi, Telugu and Hindi