

Mayur Milind Shiralkar

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Career Objective:

An aspiring and dynamic **Business Analyst** with **1.5 years of overall experience** (including internships and live projects) and **relevant BA experience in Agile and Waterfall environments**. Skilled in requirement analysis, documentation, and stakeholder communication, contributing to seamless product development and delivery.

Profile Summary:

- In-depth knowledge of SDLC in various phases (i.e. Waterfall and Agile)
- **Proficient in Waterfall Model:** Gathered requirements using Elicitation Techniques and prepared BRD, FRD, SRS prepared RACI Matrix, BCD, created UML Diagrams and
- Prototypes and requirements tracking through RTM well versed with UAT handling Change Request.
- **Expert in Agile Scrum:** Creation of user stories and Added Acceptance Criteria, BV & CP, Sprint & Product Backlogs conducted various Sprint Meetings.

Project Experience:

Company: Olatech Solutions Limited

Role: Business Analyst

Duration: April 2025 – Present.

Project 2: Color Cloud ERP, **Duration:** May 2025 – Present,

Methodology: Agile

Project Description: Color Cloud is the **ERP** which consists overall Modules – **Inventory, HRMS, Service, Accounts, Sales & General Settings**. Currently working on the Inventory Module – It consists the operations of all the Inventory globally of the client where his operations and supply of his Inventory. For the Inventory – Modules Consists of – **Configuration Setup, Product Management, Inward Register, Customer Management & Requirement, Material Issue, Counter Update, Outward Register, Customer Machine Allocation, Asset Management, Indent Request, Delivery Challan, Returnable Challan, Reports & Logout along with the Dashboard**. Project is Build in the Backend Technology named as **Python (Django)** with the Database **NoSQL**.

Key Responsibilities:

- Created and maintained User Stories, Acceptance Criteria, and process flows aligned with sprint objectives and product roadmap.
- Collaborated with the Product Owner, developers, and QA teams during sprint planning, daily stand-ups, sprint reviews, and retrospectives to ensure successful sprint delivery.
- Supported UAT by validating sprint deliverables against acceptance criteria and managing client feedback for continuous improvement.
- Ensured requirement traceability, backlog prioritization, and sprint tracking through JIRA.
- Managed evolving requirements through backlog refinement and sprint planning.

Company: Olatech Solutions Limited

Role: Business Analyst

Duration: April 2025 – Present.

Project 1: Wyizer, **Duration:** May 2025 – Present,

Methodology: Waterfall,

Project Description: Wyizer is the Website for the NRI. It is the website based on the Finance, Investments, Wealth Management. It is the Static Website Consists of the 5 Pages – **Home, Services, Blogs, About Us, Contact Us**. 3 Sections are Dynamic – **FAQ (Frequently Asked Questions), Testimonials & Blogs** Pages. Website was build through the Technology – **HTML5, CSS3, JavaScript, React**.

Key Responsibilities:

- Prepared BRD, FRD, validation, scope definition, and documentation sign-offs.
- Supported design, testing, and deployment ensuring delivery as per defined milestones.
- Handled change requests, documentation updates, and UAT coordination with the QA team.
- Acted as communication bridge between clients and technical teams, ensured quality delivery during testing and go-live.

Core Competencies:

- Business Analysis Planning and Monitoring.
- Elicitation and Collaboration.
- Requirement Life cycle Management.
- Requirement Analysis and Design.
- Definition.
- Strategy Analysis.
- Solution Evaluation.
- Stakeholder management.
- Project management.

Technical Skills:

- Documentation Tools: MS Suite.
- Prototyping & Wireframes Tools: Axure & Balsamiq.
- Modelling Tools: MS Visio.
- Project Management tool: JIRA.

Soft Skills:

- Time Management
- Communication
- Team Work
- Ownership.

Certification: IIBA Certified Business Analyst – Centre of Excellence for Professional Development

Education: MCA (Management) – MIT WPU, Pune (2024) – 8.20 CGPA